



June 2010

RE: Junior Summer Programs

Dear Parents and Guardians:

- 1) Our new **Parent Manual** is now online; please click on “news flash” or go to your account under ‘Forms/Documents’ to access it.
 - a. Manual includes:
 - i. What to bring
 - ii. Drop off & Pick up times and procedures
 - iii. A general overview of your child’s day
 - iv. Policies
 - v. Items **High School Program & Survivor** participants need for overnights
 - b. Please read through it so that you are prepared
- 2) Remind you of some key dates
 - a. **New Parent Orientation Meetings** (returning parents may attend if they’d like)
 - i. June 22, 2010 – 7:00 pm to 8:30 pm, for all who are interested
 - ii. July 13, 2010 – 7:00 pm to 8:30 pm, for programs beginning 7/19/10 or later
 - b. **TODAY** – all registrations should be complete, if any of the following forms are missing, please submit them right away. If you have not yet registered but are planning to do so, please do so soon as classes are filling up. If you aren’t aware, we have online registration making it easier and more convenient. After you have registered online please mail in the immunization records immediately.
 - i. Full payment. Outstanding balances are past due
 - ii. Medical forms/immunization records from your child’s physician
 - iii. Signed Code of Conduct & Liability Waivers
 - iv. Emergency Contact information other than the parents/guardians
 - c. June 28, 2010 – The first day of the Junior Summer Programs.

Thank you for planning to spend part of your summer at the WaterFront Center. We are excited to meet many of you for the first time and it is always wonderful seeing those who are returning.

See you soon!

Jeanne

Jeanne Beyer
Program Director